



Milford Primary School

Care, Share, Respect, Learn!

MILFORD COMMUNITY PRIMARY SCHOOL

TERMS OF REFERENCE FOR THE CURRICULUM COMMITTEE

MEMBERSHIP AND ADMINISTRATION

The membership of the Curriculum Committee will be up to six members, subject to an annual review by the Governing Body. The Headteacher will be a member of the Committee either as a governor, or as an associate member if they have chosen not to be a governor.

The Curriculum Committee will meet at least two times a year. Additional meetings will be held as and when required.

The quorum will be three members (this includes the Headteacher in the capacity of Associate Member of the committee).

The committee will elect a Chair biennially (a Governor who is employed at the school cannot be elected Chairperson).

The clerk to the committee will ensure minutes, including decisions and action points, are taken at each meeting and forwarded to the Chair of the Committee for approval within ten calendar days of the meeting taking place. Once agreed the minutes will be circulated to the whole governing body with the papers for the next FGB meeting.

The Chair of the Curriculum Committee will respond to any questions raised at the FGB meeting concerning the work of the committee.

The Committee will liaise with other committees and will invite members of other committees to attend its meetings should this be deemed appropriate.

TERMS OF REFERENCE

- To consider all detailed matters relating to pupils' education and social well-being;
- To ensure the school is meeting the requirements of the National Curriculum;
- To review annually the Curriculum Policy, delegated to and drawn up by the Headteacher, ensuring that it provides a curriculum which is balanced and broadly based and recommend it to the Full Governing Body for approval;
- To annually review and approve any policies pertaining to the curriculum and teaching and learning in accordance with the annual review plan;
- To ensure the balanced treatment of political views and prohibit political indoctrination;
- To ensure the provision of RE in line with the school's basic curriculum;
- To receive and review detailed reports from the Headteacher and monitor pupil achievement and progress against the targets set;
- To review appropriate benchmarking data in order to compare the school's performance with other similar schools;
- To consider learning objectives for educational visits, review whether these have been met and discuss any issues arising; and
- To assist in the production of the School Improvement Plan

Date: September 2023

Signed: Chair of Governors

Date for review: Autumn 1 2024